

LCMHS Board of Directors Meeting Minutes

Date: March 17, 2021

Start time: 5:00pm

Adjourned: 6:33pm

Board Members: Mike Feulner, MaryAnne Lewis, Luke Jandreau, Fred Ober, Sharon Menard, Polly Manosh, Zach Williams, Sadia Lamont

Absent: Chip Troiano

Staff: Michael Hartman, Jennifer Stratton, Jim Heath, Bryanne Castle, Sherry Marcelino

Guests: Brittany Rhoads

Notes: Luciana Swenson

Topic	Discussion	Action	Person Responsible
Approval of minutes	Ms. Lewis made the motion to accept the minutes from February 2021 as presented. Ms. Menard seconded the motion. All approved.	By unanimous vote the minutes of February were approved.	
Housing Update by Sherry Marcelino	Ms. Marcelino gave an overview of the housing program and homelessness in Lamoille during Covid19.		
CEO Report	<p>Mr. Hartman asked if there were any question regarding the CEO report.</p> <p>The past year we have not had many employees leaving the agency but also not being able to hire the needed staff level. The past 12 weeks, demand of staffing has been increasing as we have experienced a constant request for services at a level higher than usual than past years. We have been networking with private providers for help, we have been able to assess individuals at a timely manner, but have difficulties setting them up with a therapist. We are, however, able to evaluate each case, stay in touch, give them options of services. We are working with partners and the hospital's Emergency Department on best ways to provide services.</p> <p>We are putting a weekly ad on the paper to make sure individuals know we are here and will continue to help any need.</p> <p>Morrisville Police is working with us to make sure their response to services are ideal, and will no longer make help/check visits without a human services worker.</p>		

Finance Update	<p>Mr. Heath said that the children’s department has turned around and coming out of deficit. Key points of the committee are:</p> <p>The PPP Loan Forgiveness Application has been reviewed by the Union Bank and has been forwarded to the SBA for final review and determination.</p> <p>An appeal was filed with our worker’s compensation insurance carrier regarding classification of our employees who work in the school system. If successful, LCMHS should see a saving of approximately \$20k.</p> <p>Michael Harman was successful in contacting a tax advocate from the IRS to help facilitate a resolution to our dilemma with them.</p> <p>A “pre-audit” review has been scheduled with KBS for April 27 based on the recommendation from the prior board meeting. This is in preparation to the full financial audit which will be scheduled for later this fall.</p> <p>We are currently pulling data together for review and analysis to begin work on the FY22 budget.</p> <p>We have been in contact with Adam Davis from FuturePlan to finalize and review information in preparation for the LCMHS 401(k) audit. We will be contacting KBS to set a date for this audit.</p> <p>Mapping from UEMR to GL has been a process but we continue to work on it.</p> <p>Having discussions regarding the ABA billing format in the early stage and will update the group and these develop.</p> <p>Federal funding coming to State will possibly come in to some programs, but still undetermined.</p>		
Racial Equity by Saudia Lamont	<p>Ms. Lamont gave an overview of racism, equality, equity, and her experiences.</p>		
Golf Tournament Update	<p>Ms. Swenson said that letters were sent to business the agency uses (vendors) asking for sponsorship. And the website has been updated the highlight the golf tournament on the front page. www.lamoille.org</p>		

Adjourn

Mr. Ober made the motion to adjourn the meeting, seconded by Ms. Lewis. Motion passed unanimously.

By unanimous vote, the meeting was adjourned at 6:33pm.