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| LCMHS Board Minutes |
| Date  | July 17th 2024 |
| Time  | 5:04 pm |
| Meeting called to order by  | Zach Williams  |
| Meeting Adjourned |  5:51 pm |

## In attendance

Board: Mike Feulner, Cindy Morin, Mary Anne Lewis, Zach Williams, Geoff Lindemer, Stacey Madden

LCMHS Staff: Jennifer Stratton, Amy Fitzgerald, Meg Bickerstaff, Katy Kuchta, Savi Van Sluytman

Notes: Emily Roemer

## Introductions

* No Guests

## Approval of minutes

The minutes from July’s meeting were approved.

FIRST: Mary Anne Lewis

SECOND: Geoff Lindemer

APPROVED: unanimously approved

DISCUSSION: none

## CEO Report

* Human Resources – We are the recipient for Hannaford Bag Program in July in Morrisville. Embedded position with the Morrisville PD has been filled – Kathy Hoodlet transferred from ABH. Tyler is still embedded with Vermont State Police, which is going well. There is a larger conversation about these positions statewide, Tyler is participating in these discussions with the committee in support of expanding.
* Grants – The partnership with Lamoille Community House has started. No clients have used the space, but the apartments at Copley are ready. We are looking for sustainable funding.
* Savi has been working on the budget, we did ask for an extension. Hoping to present the budget to the board in August.
* SLT is considering an update to meeting format.
* Monique Reil, who has been with LCMHS for 35 years, has retired. Ember Power took her place as Emergency Services Director.
* James Eby, Quality Director is now also managing Compliance.
* Summer Camp has successfully started in children’s. Mary Anne was able to visit with the Redwood group and had a nice time. There are more opportunities for school-based contracts, but not enough staff.
* Payment reform is ongoing in Developmental Services. Currently DS is about half our income. The funding changes will probably affect our income negatively, but it’s not clear how much yet. There’s also changes upcoming with conflict free case management. DS Directors are coming together to manage both processes. Jennifer attends the DS State Standing Committee and has been very vocal about the lack of clarity in the changes and how its communicated to the families affected.
* The State of Vermont is a CCBHC demonstration state. The goal is to increase the funding for services we are already doing, as well as additional services. Emily and Robyn are point people for LCMHS with Savi managing the finance piece.
* Union negotiations are ongoing. Last week’s meeting was cancelled due to flooding. There are a lot of conversations about health care. Amy has provided information on the proposed plan, highlighting what is changing and what is not changing. The goal is to increase cost sharing between the agency and employees. Last year’s health care costs were 3.5 million. This year’s costs were projected to be about 4.2 million, but as of May, the cost for this year is projected to be closer to 4.8 million. Amy’s information includes specific examples of health care scenarios, areas for cost savings, etc.
* No updates to the conversation around the offer to purchase the LCMHS building near Copley Hospital. Amy and Mike F are working together to review space.
* No updates to the conversation around changing DS payments from DAIL from once a month to twice a month. Savi is having ongoing discussions related to DS payments.
* Jennifer and Katy participated in a corporate deposition as well as a mediation session regarding an ongoing lawsuit. There is no resolution at this time.

## Finance Report

* Savi has been focusing on invoicing for grants. She has just recently obtained access to Sage accounting software to begin running reports. The numbers on the additional reports didn’t seem accurate. Savi is working with NCSS’s controller to research what may be going on. Teams are working on past receivables back through FY 2023. There may be recoupment needed for case rate, but hopefully that can be avoided. FY 2021 and 2022 are almost reconciled; Savi is working with the state. More reporting should be available by the August board meeting.

## Committee Reports

* Adult – no discussion
* Children – no discussion
* DS – There was an increase in the family respite budget, as well as a few increases in one time funding and a few other categories of funding. Katy is on another committee advocating for family members who are providing care to get additional funding. Many staff are working on EVV.

## NEW Business/old business

* Mike F contacted Fred Ober about returning to the board. He is not available at this time.
* Mary Anne is on the cultural and linguistic grant committee, along with families and staff from DS. A pamphlet is being created to assist the intake coordinators (and other staff) that is based on the information learned from the Ableism Panel.
* Staff Development Day is Friday. 8:30-3:30. There will be a keynote speaker (Susan Loynd), taco truck and activities. Susan previously worked at Washington County and is currently with the Richards Group. Looks to be a nice celebration of the hard work staff has put in. Jennifer is planning to address concerns about healthcare plans.
* Mary Anne, Cindy and Susan had a small committee meeting on Executive Evaluation. They’ve identified a few domains with measurable goals. Looking to have a 6-month assessment now to establish goals and then another assessment about a year after.
* Union Bank has asked for up to date financials to establish a new line of credit. Savi was working on this but wants to ensure that the information provided to the bank is accurate. There has been a weekly finance meeting to look at what payments are coming in and what is going out. They are establishing a new rhythm between payroll weeks. It has been tight, but we have been managing.
* The Money Market account showed a $65,000 fee, but upon clarification, it was not a fee.

## Next meeting(s)

* Strategic Planning
* Board Longevity
* Review Jennifer’s leave in September.
* August 21st – 72 Harrel St. Morrisville, VT – Conference Room