LCMH Board of Directors Meeting Minutes
Date: 03.01.2018

Start time: 12:05 pm
Adjourned: 1:25 pm

Board Members: Zach Williams, Fred Ober, Fein Rosenblum, Dot Reeve, Michele Whitmore

Absent: Chip Troiano, Mary Anne Lewis, Nancy Durand, Sharon Menard, Karen Carlson, Bev Allen,

Staff: Ginny Havermayer, Rebecca Copans, Christina Glowac, Savi Van Sluytman, Robyn Daley, Bill Frattini, Sean Thompson, Michael Hartman

Guests: None

Topic	Discussion	Action	Person Responsible
1. Introductions	None There was not a quorum present. Minutes to be approved at next meeting.	Tabled until the next meeting	Zach Williams
2. Presentation about Unified Electronic Medical Records transformation by Sean Thompson, Chief of Information Technology	Fred: what is the cost? Sean: total $2M total for LCMHS at a high end, but hope to drive it down to about half that. $15-20M across the whole project across the state Fred: is the state offering to help finance? Sean: There is a group that is pursuing one-time dollars working through VCP with a unified approach to mitigate first impact. The pursuit is on. Zach: why are other agencies backing out? Sean: Howard says if you continue making progress we may jump back in. Other		

Presentation about Unified Electronic Medical Records transformation by Sean Thompson, Chief of Information Technology, continued.	agencies think their current system is "good enough" though the system is not exactly doing enough. Michael: some agencies are looking at this as a way to tie into health integration. Need to be permeable across health care. Zach: how does it tie into the other tech upgrades? Sean: Completely tied in and inextricably linked. Project CHART is catalyst to moving into that environment. We need to replace the hardware in order to move into UEMR. Our current system cannot support UEMR Zach: how is that project funded? Sean: Consortia system as well. LCMHS, WCMHS and Second Spring will pay into Project CHART slightly differently with capital or loans. Zach: normal reoccurring need for agency? Continual tech upgrades. Sean: We are at the end of the life of the current system. Have to build in a stop gap to cover the tech that has gone away; paid for itself through savings in mileage Chrome devices are about a third of the cost of Windows products. Get tech out and into the mobile workforce and increase flexibility, get return on investment when we lost		

Presentation about Unified Electronic Medical Records transformation by Sean Thompson, Chief of Information Technology, continued.	Citrix. Mileage costs on our overall budget if we can put tech in hands of mobile workforce for less than what we are spending now. Servers are much bigger but end user tech needs shrink. Zach: Very nice, professional and comprehensive. Savi: This presentation will be on the Board Portal.		
3. Minutes		Table of January minutes to the next meeting.	Zach Williams
4. Next Meeting	Next meeting, Fred will Chair (Savi, Zach and Dot will be away at the next meeting). Refocusing on output and deliverables.		Zach Williams
5. CEO Report	Zach: USDA grants and loans meeting?		Savi Van Sluytman
6. USDA Funding Possibilities	Savi: starting to explore funding for UEMR, what is out there for possible funding streams? It is something we have to do. Want to look at what might be more beneficial. Looking for grants. Also looking at whether we could get a loan and what it might cost. Exploratory at this point.		

7. Banking vendor	Currently finances are at Community Bank. Looking into potential of Union Bank. Union Bank might be able to offer us some good deals. Zach: Union bank has a brand new cash management system that Bourne's uses. More automation and dual layer authentication. Also they are local.		
8. Tiny House Project	Savi: talking about the Tiny House concept. Received $10k from Lamoille Housing Partnership to do feasibility study, in conjunction with WCMHS; asked for our own feasibility study money, was granted an additional $10k two days ago. VT Housing and Conservation Board will be project manager, has an engineer looking at the site. Talking to Norwich University to see if they would have a class do the design, but wouldn't be able to do it until spring 2019. Intention is to not spend any of our money.		
9. Finance Committee Report	Good to see some committees are already evolving. Fred: Finance Committee changed our time to meet to last Thursday of the month.		Zach Williams
10. Governance Committee Report	Dot: met the day before they left on vacation. Meet 3rd Tuesday of month at noon. Plan to revisit bylaws.		

11. Community Engagement Committee Report	Rebecca: updated on Community Engagement Committee. Zach: last board meeting before our Zumbathon Savi: what was raised by annual appeal? Rebecca: about $5000!		
12. CRT Standing Committee Report	Michael: Moving to change structure of Adult Mental Health to integrated family services. Looking to combine emergency services, AOP and CRT and one standing committee would give oversight to all three. Standing committee approved all of the updates.		
13. CYFS Standing Committee Report	Robyn: did the same as Michael: had to refresh about why goals from last year are the same. Updated on re-designation process. Talked grievance and appeal process. Want a visual to be able to understand the process better. Talked a lot about recruiting to standing committee.	Tabled until April	
14. DS Standing Committee	No one was present from the committee.		
15. New and Old Business	New Business: tabled. But important to maintain focus. Old business: none.		Zach Williams

16. Motion to adjourn:	No quorum. Fred: we have the power to adjourn without the quorum.		