

LCMHS Board of Directors
Meeting Minutes
Date: 06.19.2019

Start time: 5:05 pm
Adjourned: 6:34 pm

Board Members: Dot Reeve, Chip Troiano, Fred Ober, Mike Feulner, Sharon Menard, Savi Van Sluytman, Saudia Lamont, Stacey Madden, Stephanie Thomson, Zach Williams
Absent: Mary Anne Lewis
Guests: Brittany Rhoads, Sarah Williams
Notes: Luciana Swenson

Topic	Discussion	Action	Person Responsible
1. Introductions	Introductions were made.		
2. Approval of Minutes	<p>The board reviewed the meeting notes from May 2019. Mr. Ober asked if there were any questions or comments.</p> <p>Ms. Lamont moved the motion to approve the minutes. Ms. Menard seconded the motion. All approved.</p>	By unanimous vote, the minutes of May meeting were approved.	
3. Strategic Plan Review	<p>Mr. Ober asked Ms. Van Sluytman to share strategic plan goals. Discussions below:</p> <p>Ms. Van Sluytman shared the comparison report of all Designated Agencies, and the group reviewed and discussed the report.</p> <p>Mr. Troiano said that he has proposed wage compression for the DA system at the House of Representatives, but the proposal was removed by the Appropriations Committee. The issue however has been made aware and conversation have started on the subject. Mr. Troiano offered to meet with the Department of Mental Health commissioner and Ms. Van Sluytman to discuss needs of LCMHS.</p> <p>Ms. Van Sluytman said that we have been advocating for the Unified Electronic Medical Records (UEMR) Project with one-time dollars.</p>	The report is also available on the Board Portal.	

	<p>Mr. Williams asked if the comparison report can be broadened to show more information. Ms. Van Sluytman asked for a list of items and will work on the broadened report.</p> <p>Ms. Van Sluytman said that the productivity report / service report is watched closely as it affects the dollars that come in with the latest implantation of payment reform. We have been following up with staff to reinforce a timely completion of notes, and proper billing (current productivity of 62-66% of billable hours).</p> <p>Ms. Van Sluytman said that the Finance department is becoming costly. We are receiving good candidates for the open position but the pay being asked is outside our range. Similar situation with open senior positions in which candidates are beyond the agency's budget, a type of investment that the we will not be able to sustain. Local partners are going through the same challenge: Copley Hospital CEO, and Laraway CEO, for instance; CHSLV has 3 doctors leaving to run their own practice.</p> <p>The group discussed current job postings and wages.</p> <p>Mr. Williams asked when will the next staff satisfaction survey be sent out. Ms. Van Sluytman said that they go usually out in September. Annie Paumgarten, the Director of Compliance and Quality Assurance Officer is reviewing it and it might come be available earlier this year.</p> <p>Ms. Lamont said that the Children, Youth and Family Services (CYFS) standing committee suggested that staff would bring the consumer surveys when they visit families, and hope to receive more back this way.</p> <p>Ms. Van Sluytman said that Copley House is a 22-bed facility and must come down to 16 beds. This reduction is not sustainable with 16 beds, as there are fixed costs of the building itself. We</p>	<p>Mr. Williams to provide list of items that should show expanded reporting.</p>	<p>Mr. Williams Ms. Van Sluytman</p>
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	<p>are looking into other possibilities. Lamoille Housing Partnership, who is also part of the Copley House Board of Directors and LCMHS have had many attempts to find a solution.</p> <p>The Oasis House still only has two beds available. There is a 3rd bed, but no funds have been applied to it. Once those are directed, licensing will also be needed.</p> <p>We have been working on the Center of Excellence (COE), and hope that LCMHS' review happens in September. COE measures will be based on the Results Based Accountability (RBA) module.</p>		
4. CEO Report	<p>Mr. Williams asked if there were any question CEO report. There were no questions.</p> <p>Ms. Van Sluytman said that, in addition to the mentioned on the report, Congressman Welch came to Lamoille County this past Monday for a round table discussing Opioid challenges. All area partners were presents. Welch said: "There is money, but how do we prioritize the \$ we have", that "You have to hold your representatives accountable" and "That (opioid discussions) is one place where there is no divide, no red or blue, and they all feel affected and want to work on a solution".</p> <p>Staff Development Day will be on July 12th and will include two training programs in the morning and activities after lunch.</p>		
5. Finance Committee	<p>Mr. Ober said that the Finance Committee met yesterday and reviewed financials in quite detail.</p> <p>We currently show \$50K in the positive but that could change.</p> <p>Ms. Van Sluytman said that we have brought a consultant on board to help with financials and budget which is due at the end of this month. We have not received revenue numbers from</p>		

	<p>the DA system yet, so we are working on expenses. The school budget for 2020 however has been submitted.</p>		
6. Governance Committee	<p>Ms. Menard said that the Governance committee "Hit the wall" on understanding the ByLaws wording. Maybe Ms. Thomson could help review.</p> <p>The committee will be presenting their proposals to the board on the July meeting.</p>	Ms. Swenson will share the Proposed ByLaws with the board.	Ms. Swenson
7. Community Engagement Committee	<p>Ms. Sarah Williams presented the Community Engagement Committee meeting notes.</p> <p>The group discussed new fundraising possibilities and ideas for the future.</p> <p>LCMHS will have a community tent at the Art on Park in Stowe is scheduled for July 11th.</p> <p>MoCo's "Round It Up for Change" of the month of August and September will benefit LCMHS.</p> <p>Discussed town meetings annual budgets, and the need to have a LCMHS board member and/or staff in every town meeting in the future.</p> <p>Discussed staff and board participation on fundraisers and agency events. How can we motivate everyone to be more involved?</p>		
8. CYFS Standing Committee	<p>Ms. Lamont said that the CYFS Standing committee will be working on next year's plan in July as far as training, programs and outreach goals.</p>		
9. Other businesses:	<p>Ms. Van Sluytman said that Burns and associates brought a draft of their report to DAIL. On the report they assumed that staff is well-paid and the system should offer family healthcare; recommended a 30 miles/day allowance. It shows no understanding of rural Vermont. Ms. Van Sluytman will share when the final report is available.</p>		

	Ms. Van Sluytman said that she will not be present at the July board meeting but Development Services Director Jennifer Stratton will join in her absence.		
10. Adjourn	<p>Recap for July 17th Board Meeting:</p> <ul style="list-style-type: none"> - Presentation by Governance Committee - VCP Report - Comments on staff survey (if available by then) <p>Mr. Ober moved the motion to adjourn the meeting. Ms. Madden seconded the motion. All approved.</p>	By unanimous vote, the meeting was adjourned at 6:34pm.	