

LCMH Board of Directors Meeting Minutes

Date: 03/16/2022

Start time: 5:04p.m.

Adjourned: 6:19p.m.

Board Members: Luke Jandreau, Zach Williams, Mary Anne Lewis, Michael Feulner, Cindy Morin, Sharon Menard, Fred Ober, Saudia LaMont, Polly Manosh

Absent: Chip Troiano

Staff: Michael Hartman, Jim Heath, Robyn Daley, Bryanne Castle

Guests: Brittany Rhoads, Kristin Foster

Notes: Luciana Soares

Topic	Discussion	Action	Person Responsible
Approval of minutes	<p>Mr. Williams made the motion to approve minutes. Ms. Morin seconded the motion. All approved.</p> <p>No discussions.</p>	<p>By unanimous vote the minutes from the February meeting were approved.</p>	
Presentation by Kirstin Foster	<p>Mr. Hartman introduced Ms. Foster, UEMR Development Manager to the board.</p> <p>Ms. Foster presented an update of the Unified Electronic Medical Records (UEMR) System Project.</p>		
CEO Report	<p>Mr. Hartman shared the CEO report.</p> <p>He said that the graph on the CEO report shows services since November 2020, and that in January we had 641 consumers, the highest of the past year. As Spring comes, we still have to understand how we will transition to working more in-person, and we will be accessing and observe the best way to provide services, how much telehealth and how much face-to-face, and find a good balance.</p> <p>We continue to work with Copley Hospital in the project of sharing a board member. Hartman feels that both LCMHS and CH are ready to appoint someone to start the process, would like this board to make (or not) a commitment to this relationship, and review the job description provided in the board packet.</p> <p>As of Monday, March 14th we have decreased the use of masks in the office following CDC recommendations. Staff is adjusting to the change, and it seems to be going well. The only restrictions</p>		

that we continue to have been for transportation services, and residential programs.

We have received a small grant for the purchase of additional PPE. We will purchase adequate test kits, gloves, masks, and cleaning/disinfecting products.

We have received a grant for VT Community Foundation for board training. Ms. Lewis said that the amount of \$4,500 for diversity and equity trainings. Stay tuned for updates on upcoming trainings.

Mr. Hartman said that Ms. Rex has also submitted another grant submission for summer programs for the Children's Division and secured agreements (if we secure the grant) for discounted equipment from local sport stores. We hope that we can provide services during the summer that will allow kids to socialize better and be kids.

We are working at 2 larger grants to secure funding for extensive work in substance use, mental health crisis and additional work within the community, supporting healthcare locally (Lamoille Care Partners, Health Center, Tamarack).

We are working with a 3rd company on upgrading our finance software.

We are getting ready to start the Traumatic Brain Injury program with Choices for Care to help individuals avoid nursing home care.

Ms. Daley and the school program team are looking into solutions for the next school year in which we can have staff working with more than one student, as we have been short staffed and need to fulfill more contracts.

We have applied for grants from state for work on buildings (\$200K) to help getting programs in a better place.

Mr. Ober asked about the nurses leaving the agency. Mr. Hartman said that Julie Sullivan, our nurse practitioner is retiring as of June and Mimi Bernie, our director of nursing is retiring in April. We have mailed 6,000 postcards to RNs within 5 counties around us to recruit for the positions. We

	<p>still have 2 nurses in our staff, one in DS and one in the adult program.</p> <p>Mr. Feulner said that regarding the Copley Hospital collaboration, he recommends that the board member is a more seasoned board member as this could be a challenge for new members.</p> <p>Mr. Jandreau asked board members if there was any interest in being the liaison, to reach out to him or to Hartman.</p>		
Finance committee	<p>Mr. Williams asked Mr. Heath to give a summary</p> <p>Mr. Heath said that we are \$340K in the red due to unbudgeted items (aka staff retention bonuses – approx. \$400K). However, he expects the deficit to shrink with time as revenues come in.</p> <p>He said that the budget and the expenses are within 1% from the actual.</p> <p>We are still waiting on the state budget increase proposal and expect it will help with the raises we put forward.</p> <p>Mr. Hartman said that we know we are in a tight situation, there is a discussion in the legislative to have a Medicare increase of 3% and we need 10%. We are (DA system) are pressing to have the information passed to the House and doing our best. If the board has an idea and help pushing the message, please do. Local schools are supporting our services, but we need the state level support as well.</p>		
Standing committee meetings	<p>Ms. Lewis said that she was at the DS Standing committee and there were 3 applicants for the DS Director positions.</p> <p>Ms. Castle said that we have a good candidate for the Copley House Manager positions.</p>		
New business	<p>Mr. Jandreau apologized for the last meeting and with respect to the executive session from last month. He discussed with Feulner, Ober and Hartman and thanks them for giving him the clarification the process of going into executive sessions.</p>		

	<p>Jandreau, Lewis and LaMont will get together next week regarding board equity and diversity training.</p> <p>Mr. Ober made the motion to adjourn the meeting. Ms. Lewis seconded. All approved.</p>	<p>By unanimous vote the meeting was adjourned at 6:19p.m.</p>	
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