

## LCMH Board of Directors Meeting Minutes

Date: 12/21/22

Start time: 5:04pm

Adjourned:

Board Members: Luke Jandreau, Fred Ober, Mike Feulner, Mary Anne Lewis, Stacey Madden, Zach Williams,

Absent: Cindy Morin, Susan Kimmerly, Saudia Lamont, Chip Troiano

Staff: Michael Hartman, Jennifer Stratton, Jim Heath, Robyn Daley, Bryanne Castle

Guests: Auburn Watersong

Notes:

Meeting called to order at 5:04pm by Luke Jandreau

Topic	Discussion	Action	Person Responsible
<b>Introductions</b>			
Approval of Minutes	Stacey Madden made motion to approve minutes. Zach Williams seconds.	Minutes approved unanimously; Fred Ober abstained due to not being at previous meeting	
Treasurer Replacement	Zach Williams staying for the time being.		
Open Board Positions	Continue recruiting for new members, specifically with financial experience.		
Meeting Attendance	Luke Jandreau reached out to Polly and Scott. Both responded. Scott offered to resign due to scheduling. Polly also offered to resign due to scheduling. The correspondence was strictly factual and can be provided. Responses were genuine, civil and good. They are not being removed for negative consequences. There is no conflict. Per bylaws, letter specifically noting resignation is not needed. The correspondence was forwarded to Mary Anne Lewis (secretary). Mike Feulner mentioned that the bylaws don't require a vote due to written communication. Mary Anne Lewis is keeping the communication. 10 members total, 6 needed for quorum.		
<b>DEIB with Auburn</b>	See Presentation Slides. Luke Jandreau expressed support and likes the visual	Provide Slides	Auburn

	<p>representation. Auburn offered to have personal conversations if needed. Michael Hartman explained Auburn is working on THRIVE Training and DEI Committee Leader. Working on figuring out how to be inclusive as an agency. Groundwork was started 2/3 years ago, building on previous trainings and experiences. Positive feedback from staff. Mary Anne Lewis explained communication commitments and will hopefully have drafts completed by January Meeting. Auburn left the meeting at 5:48PM</p>	<p>Communication commitment drafts</p>	<p>Mary Anne Lewis</p>
<p>CEO Report</p>	<p>Report attached in December meeting packet. Number of clients served is complete. Possibly highest month ever. Increase in child and crisis services and has maintained. Backlog of adult clients is almost zero. Currently a backlog in children, but it has lessened. Mostly due to difficulty in recruitment. Amy in HR is assisting. Manager are assisting in intake. Both areas are slow to provide all services each client needs, but intakes are happening quicker than previous. EPIC started today and had their first clients. Provides assistance/diversion for people waiting for other services/placements. SMHSA, DMH and Senator Sanders provided funding. Morristown Police Chief is very supportive of grant efforts and working with mental health services. Improvements to Wellness Center will provide vocational opportunities as well as providing frozen meals to the community. Jim, Judy and Michael Hartman met with town manager regarding use of federal money provided to towns for improvements, such as Harrel St roof. LCMHS ITS team is in Marshfield (along with staff from other counties/agencies), so LCMHS's ITS house is being rented by another county. Billing corrections for 2021 could result in a \$800,000+ payment. 2022 will be less, but still substantial. Employee maintenance and recruitment has</p>		

	<p>improved. Premium pay from state/federal government is going out to eligible staff next pay period. One more scheduled for end of March/April. Struggle with finding licensed clinicians. Michael Hartman clarified (Mary Anne Lewis questioned) that the repayment process is tedious due to needing to obtain approval and submit repayments on paper. Corrections will also correct case rate reporting and could remove \$250,000 of the deficit.</p>		
<p><b>Finance Updates</b></p>	<p>Financial report is included in December meeting packet. Per Jim: FY 2022 will still have a deficit, but much less than previously expected. Working on Mobile Crisis budget with other counties/agencies. Meeting this week to finish final reporting to submit (statewide reporting/submission) by end of the year. Heaters at Copley House broke and are currently being replaced/installed. Approximately \$20,000. Roof replacement is approximately \$500,000, hopefully covered by grant supported by Morristown manager. Jim clarified for Fred Ober regarding fiscal year closeout. Equity from year to year is balanced with the end of the year close out. Losses from 2022 will be balances with overages from 2021. Jim clarified for Mary Anne Lewis that he will have a traditional profit/loss statement in January. Next year's financial reporting should be less cumbersome due to improvements in billing software. Michael Hartman clarified that many counties/agencies are having delays in closing out previous financial audits due to COVID spending/funding. Implementing billing auditing to processes denials closer to the time they are denied. Better monthly usage reporting would allow for additional points/funding/reimbursement. LOC used to cover some end of year payroll/expenditures that occurred simultaneously. It was paid back in less than 48 hours. LOC was accessed today for payroll and should be paid back tomorrow.</p>		

	<p>Michael Hartman clarified for Mary Anne Lewis that the audit is paid by our expenses. Mike Feulner requested clarification on 2022 deficit. Jim estimates that's its about \$192,000. Luke Jandreau stated that prevention of this happening again is most important. Is encouraged that the board is asking good questions. Luke Jandreau encouraged board to look at balance sheet in January and bring any follow up questions that they may have. Luke Jandreau stated that we are headed in the right direction correcting billing issues.</p>		
<p><b>Committee Reports</b></p>	<p>Robyn: Children standing committee experiencing fluctuations on membership and attendance. Proposal for improvements expected soon to support parents/families. Some families concerned with bullying. A parent presented her story of her child's death by suicide and how to connect with your school district if you have concerns. Stacey Madden has joined and is becoming familiar with goals/mission of the group. Jennifer on DS: hiring service coordinators and direct service staff. Current staff have jumped in to carry the load. A few new hires for DS starting soon. Michael Hartman praised Jennifer's efforts on situation in Washington county and staffing. Program has stabilized. Complex service/legal needs have been handled smoothly. Robyn praised Jennifer as well. Michael Hartman praised Byranne's efforts with improving the use of the Wellness Center by clients after the past few years. Peers in the Wellness center have been providing meals for homeless shelter in Hyde Park. Bryanne enjoys smelling lunch. Staff is utilizing lunch.</p>		
<p><b>New/Old Business</b></p>	<p>Mike Feulner is starting with Copley next month on joint effort. Michael Hartman clarified for Mike Feulner that the Morristown police collaboration is similar to the one with the state police in Williston.</p>	<p>Provide meeting info a week prior  Evaluation for Michael Hartman</p>	<p>Emily Roemer</p>

	<p>They had a good experience using team from police, Tyler (the mental health staff person who works with the Williston Police) and someone from the crisis team who worked with a challenging teen consumer. Tyler is getting a service dog to assist with calls. Waiting list for people from ER needing beds is at a high. Copley has been busy. Fred Ober has would like the packet and zoom link available a week before the meeting. Emily Roemer will do. Luke Jandreau clarified for Fred Ober that Michael Hartman will be getting an evaluation soon.</p>		<p>Luke Jandreau</p>
<p><b>Closing</b></p>	<p>Happy holidays to all!</p>	<p>Zach Williams motioned for close, Fred Ober seconded. Unanimously vote.</p>	

By unanimous vote the meeting was adjourned at 6:37pm.